

**BEVERLY BEACH WATER DISTRICT
BOARD OF COMMISSIONERS MEETING – MINUTES
November 20th, 2024**

Call to Order 6:05 PM:

The meeting was called to order. In attendance were
Tim Gross, Kristen Milligan, Leo Newberg and Leon Nelson .

Approval of Minutes 6:11 PM:

November 20th, 2024 minutes were reviewed, Tim moved, Kristen second, approved by all.
Tim moved, Kristen second, approved by all

Financial/Treasurers Report 6:12 PM:

Financial and Aging reports were reviewed.
Approved Northwest Natural Water October 2024 invoice #4600 for \$5,194.73
Tim moved, Leon second, approved by all at 6:12 pm
Adding Kristen and Leo as account signatories at 6:13 pm
For Kristen Tim Moved and Leo Second, approved by all
For Leo Tim moved, Kristen second, approved by all
Reviewed and discussed accounts and loan
reviewed and discussed Audit and letter from Grimstad

Water Plant/Distribution System :

Discussed sending out a letter to customers to closely monitor outside piping
watch water piping during winter months and to turn off the water supply
when necessary and/or insulating faucets, valves and pipes to avoid water freezing
and pipes bursting. Letter to be sent out with December billings or sooner

Old Business 6:14 PM:

Received ARPA Grant check for \$38,100 dollar and deposited same in new account
Questions were raised about what type of account should be used, interest bearing,
private or public account?
Tim is looking into the Lead Services Survey

New Business:

Some concern about the patch of the landslide area settling
County should be keeping watch but board members
and others are encouraged to keep an eye on it as well

6:25 pm: Review and discussion concerning BBWD Account Draft v.11.19.2024

Is District Fund needed, can it be repurposed, relabeled as a Capital Reserve Fund

6:28 pm: Discussion concerning Grimstad Letter in regards to the Oregon
Report (in lieu of Audit for Beverly Beach Water District) recommending areas
for improvements concerning the Fidelity Bond, the Budget and the Books

The meeting adjourned at 6:53 PM:

Moved by Tim, Second by Kristen, approved by all

Respectfully submitted,

Leon Nelson