

**Beverly Beach Water District
Board of Commissioners Meeting - Minutes
May 17, 2023**

The meeting was called to order at 6:03 PM by President, Tim Gross.

Present: Tim Gross, Leo Newberg, Leon Nelson, Kendra Holloway **Guests:** Marina Ho, Bayvue Bookkeeping and Kristen Milligan, homeowner

Financial Report: The April 2023 financials were reviewed. There were no questions or comments.

Bayvue Bookkeeping: Marina Ho introduced herself and presented a proposed contract for the district's bookkeeping services. Tim moved to approve the proposal as submitted. Leon seconded and the motion passed unanimously.

Approval of bills: Tim moved to approve the Hiland invoice in the amount of \$5,817.51 for new service at 11340 and to bill the homeowner for the difference not already paid. Kendra seconded and the motion passed unanimously. Kendra moved to approve the Hiland invoice for monthly service in the amount of \$4, 723.23. Leo seconded and the motion was passed unanimously.

Water Plant/Distribution System: Hiland has proposed a service contract for monthly servicing of the plant. They proposed a term of July 1 through December 31, 2023. The Board agreed that a contract for a year would be more desirable, and Tim will request a longer contract. It is possible that Hiland will be selling to NW Natural.

Old Business

A. May elections - There are two potential vacancies on the Board. Kristen Milligan is willing to serve but must change her voter registration to Lincoln County. It is unclear whether Emily Blume will continue.

B. Tim cleared the roof on the water district business office and trimmed some trees. Hopefully this will remedy the small leak in the roof that was recently noticed. Tim suggests getting a tractor to clear out around the building to deflect water.

C. The compressor needs to be rebuilt. Tim will get a recommendation and cost.

New Business - FY 2023/24 budget and public hearing

The budget needs to be prepared and ready to present at the public hearing on June 21. Kendra will ask Lurlyn to get the notices out within the required

time either with the next billing or a special notice if needed. Kendra will prepare a proposed budget based on actual expenses from current fiscal year. A backwash tank and more capital improvements should be considered and included in the proposed budget. Tim will provide those figures.

Kendra noticed a potential problem in the road caused by Hiland when they installed the water service at 11340. Tim will ask Hiland to look to see what can be done to prevent road deterioration.

The meeting was adjourned at 6:50 PM.

Respectfully submitted,

Kendra Holloway