

BEVERLY BEACH WATER DISTRICT MINUTES

September 18, 2019

IN ATTENDANCE: Board Members Leon Nelson, Kendra Holloway, Emily Blume, Asia Richardson and Water Operator Ted LePine and Accountant Lurlyn Patrick

The meeting was called to order at 6:01 p.m.

PAST MEETING MINUTES:

The minutes of the August 21, 2019 meeting were reviewed. Leon moved to accept the minutes of the August 21, 2019 meeting as submitted. Asia seconded, and the motion passed unanimously.

WATER OPERATOR'S REPORT:

Ted LePine reported no new issues. He received a report from Cascade Corrosion Protection and was not pleased with the results. He was unable to open the report to print for the meeting but will forward to Kendra for distribution to the Board for review at the next meeting. There was a question about how heavy rain affects the dam. Ted advised that he manually closes the dam when necessary.

FINANCIAL REPORTS

Lurlyn reported two accounts over 60 days pas due. She performed a reconciliation of the vacation rentals as discussed at the last meeting and found 7 new vacation rentals who will be billed at the Commercial rate. The tenant who rents Susan Armstrong's house paid the balance despite Susan reporting selling the house. Lurlyn developed a transfer of service form and will update it with the suggestions from the group. This will help track any type of transfers. The annual reports from Grimstad should be completed this week and we will be able to file on time this year.

OLD BUSINESS

The subject of renting out the water district building was brought up again. The Board agrees it's OK to rent it out as long as the "tenant" names the District as an additional insured on their insurance policy. Lurlyn will make a rental form.

Meeting adjourned at 6:25 PM

Signed and respectfully submitted _____

Kendra Holloway, September 19, 2019