

## BEVERLY BEACH WATER DISTRICT MINUTES

FEBRUARY 21, 2018

IN ATTENDANCE: Board Members Gene Hogan and Leon Nelson; Water Operator Ted LePine; Guests Ty Hillebrand, Senior Systems Engineer Central Lincoln PUD, Faye Murphy, Distribution Engineering Technician Central Lincoln PUD, and Kyle Humphrys, Table Mountain Forestry and Finistere Road District. Board President Jack Barbay and Board Members Tim Gross and Kendra Holloway were absent. No quorum existed to conduct any business requiring a vote.

Gene Hogan passed out copies of the minutes from the last meeting (January 17, 2018). Lurlyn Patrick came prior to the meeting and handed out copies of the "Independent Accountant's Review Report" that was completed by Grimstad and Associates.

Acting President Gene Hogan called the meeting to order at 7:06 p.m. rather than cancel the meeting as guests had taken the time to attend and had a presentation to give.

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Ty Hillebrand, Faye Murphy, and Kyle Humphrys were in attendance to call to the board's attention the fact that Central Lincoln PUD was undertaking a major capital project to upgrade the electrical distribution system in Finistere. Apparently there have been a substantial amount of outages in that area and so an upgrade of the lines is warranted. They supplied color-coded maps outlining the adjustments that will be made. The red lines show the existing electrical system lines. They will be placing conduit underground, replacing the bare wire system presently being utilized. They will be creating a "loop tie" as well. There will still be overhead lines coming up Beverly Drive until 121<sup>st</sup> Street where it will shift to all underground. They will be doing a "walk-thru" next Wednesday, and be asking for contractor's bids the following Wednesday. The project should be done by the end of May. They will accomplish the switchover by the end of June. Cable will be buried 4 feet deep. Every lateral water line will be exposed.

Ted said that no valve cans have been found yet in the interior of Finistere and that they should be found prior to excavation in case of an emergency due to a water line break. The valve can at Benton and 122<sup>nd</sup> Street has been exposed by Ted, but is not working. Ted said that the water lines are usually on the same side of the street as the power lines. Kyle said that they will undoubtedly cross water service lines and some mains. Ted stated that most of the water lines are buried 3 feet or less and tend to be located mostly in the culverts alongside the roads. Ms. Murphy said that if they stay in the road more they will most likely avoid the water lines. Gene Suggested that maybe we could use City of Newport's machine to vector out the valves.

Kyle seemed to think that they will mostly cross lateral water lines and not many mains. Ted will need to help with locating connects. It will mostly be ¾" or 1" pipe other than mains according to Ted. Ted said we should have stuff on hand to shut off the water if we experience a break. Most of the locates are done in Finistere according to Ted, but they will have the walk-thru next Wednesday (February 28<sup>th</sup>).

Central Lincoln is also upgrading Carmel Knoll's power system.

Gene asked if there were any plans to go underground with lines near his residence in Beverly Beach, and they responded that no, not for that side of Beverly Beach- they would remain overhead.

They explained that the use of conduit to enclose lines is preferred over direct buried lines because there are fewer problems, and if they do need to replace a wire, they can just snake it into the conduit.

March 6<sup>th</sup> is when the bids are due. They plan to break ground the 2<sup>nd</sup> or 3<sup>rd</sup> week in March. It was discussed that maybe Charter should try to piggyback on the trenches being opened so they can lay new cable. Apparently the lines would need to be a foot apart. Otherwise it's a lot harder for "the dirt guy" needing to excavate in the future.

The board thanked the presenters for attending the meeting and notifying us of the upcoming project which will definitely impact the district. The guests left at 7:34 p.m.

#### WATER OPERATOR'S REPORT:

Ted mentioned that he and Kyle Humphrys had walked the water system on Saturday. He stated that on Coos Street in Finistere, the main is on the east side of the road. We may need to shut off the system on this side of the community if a break occurs during the PUD project. Ted said that the two valves at 121<sup>st</sup> and Benton, and 121<sup>st</sup> and Coos, should shut down all of Finistere to the north of 121<sup>st</sup> Street.

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NOTE: Lurlyn Patrick dropped off copies of the "Independent Accountant's Review Report" prepared by Grimstad and Associates prior to the meeting, as already mentioned, but she also wanted to give the board tentative information on the new programs we will use for billing. Gene asked her to attend the next meeting instead to brief the board, as we were not all in attendance, and also because she had more research to do on some of the programs. She agreed to do that.

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#### WATER OPERATOR'S REPORT (CONTINUED):

At present we are on PAC. The plant is doing well; we are having excellent runs. There are no more leaks at the moment. Ted is running the plant twice a week, and we are holding water levels well. The gate is closed in the creek.

Cascade and TAG will be working together to formulate a backflush system for us. The advantage to a backflush tank is more consistent water pressure.

Ted said there is a new service coming up on Benton. The lot south of Tim and Tracy Burks Property will be built on soon.

Ted mentioned that the valve cans did not get paved over at the bottom of 121<sup>st</sup> Street.

Ted asked Joe Howry to give us an estimate on what it would take to repair the road going into the plant. Apparently it will require 3 loads of rock and cost \$1500 to get it back in repair.

Ted explained the “vectoring” process involved (pressure and vacuuming) to clear valves. On the 4-6 inch valves a smaller cone is used. Ted is still looking for the valve can at Coos and 122<sup>nd</sup> Street in Finistere.

Jack sent Ted and Darrell the new CCR's for submission.

The meeting was adjourned at 7:54 p.m. without a vote as there was no quorum to enable a vote.

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Signed and respectfully submitted \_\_\_\_\_

Gene Hogan, Sec. Beverly Beach Water District- February 22, 2018