

## BEVERLY BEACH WATER DISTRICT MINUTES

June 17th, 2020

IN ATTENDANCE: Board Members Tim Gross, Leon Nelson, Emily Blume, Asia Richardson, Water Operator Ted LePine and Accountant Lurlyn Patrick

The meeting was called to order at 6:04 p.m.

### PAST MEETING MINUTES:

The minutes from the May meeting were reviewed. One edit in the time under Public Hearing BBWD Governing Rules, the time was noted to be edited to reflect it began at 6:05pm and closed at 6:06pm not the other way around. Leon moved and Asia seconded to approve the May 20th, 2020 minutes as submitted with the edit. The motion carried.

### WATER OPERATOR'S REPORT:

Ted LePine reported normal usage, no known leaks on the customers end, but there was a leak off of Avery street from our main line into the feeding line. Ted fixed the issue on Monday, but will not know how it holds up for a few day's out. Ted received a quote for getting our backwashing system updated. It appears that when he does backwashing there is a drop in pressure for around 7 minutes. Then there is air trapped in peoples lines and will spit out water after a backwashing session that is not normal. The creek is flowing and Ted has no concerns for output as it has been a wet spring.

### FINANCIAL REPORTS

Lurlyn had no concerns with our financial reports. She finished the State Fire Marshal Reporting for 2017, 2018, 2019 that was due. She indicated that she changed the address to reflect it coming to Ted at the office so that he could keep track of it and report the chemical's that we currently have on hand or are using, which is part of the reporting requirements.

### NEW BUSINESS

**Credit Card Payment Acceptance-** Lurlyn provided a fee sheet for using the Intuit program to accept CC payments. The software is part of her Quickbooks program and she can include that payment option with the invoice. It is \$0.30 per transaction and we discussed passing that cost onto the customer, but we do not do that currently with our ACH program so we decided that the option to pay with a CC would outweigh the cost it would be to the district. There are some other % fees for either Lurlyn swiping a card for a customer or keying in the CC numbers. Most likely customers would be going directly to the payment site to enter CC information which does not incur extra fees. Asia moved to initiate credit card payment acceptance and Leon seconded. The motion passed.

**Joe Berkoff Guest-** Joe and his brother just bought the 40 acres above Finestere neighborhood. This was his first research meeting regarding the property. He wanted to understand our water district and how and if he can use our water system. Tim told him he is going to have to do that research on his own and find the right people to assess the property for development. He said it is zoned R1. Tim gave him his card and said to call when he more questions or more information

Meeting adjourned at 6:42PM

Signed and respectfully submitted \_\_\_\_\_

Emily Blume, June 17th, 2020

