

BEVERLY BEACH WATER DISTRICT MINUTES

April 15, 2020

IN ATTENDANCE: Board Members Tim Gross, Leon Nelson, Kendra Holloway, Emily Blume, Asia Richardson, Water Operator Ted LePine and Accountant Lurlyn Patrick

The meeting was called to order at 6:00 p.m.

PAST MEETING MINUTES:

It was noted that there was no quorum in February and the March meeting was canceled because of Covid-19. The minutes from the January meeting were reviewed. Kendra moved and Leon seconded to approve the January 15, 2020 minutes as submitted. The motion carried.

WATER OPERATOR'S REPORT:

Ted LePine reports the plant and creek are good. Sink leak repaired and water is holding. Ted is working with Lurlyn on getting an extension from the Fire Marshall for the Hazardous Substance report for 2019. There is a small chemical order due next month. There were very few repairs in 2019 ending the year with a budget surplus. This surplus will go into reserves.

FINANCIAL REPORTS

Tim presented a proposed budget and a copy of the Bylaws. It was noted that the Bylaws that were approved in September 2019 were not signed by the Board. A public hearing will be scheduled to approve both. The group will review both documents and email changes before the budget hearing. The Bylaws will reflect Leon as Secretary and Kendra as Treasurer. Leon reported that SDAO recommends Policies and not Bylaws. Something to be considered next revision.

There was a discussion about vacation rentals and waiving their commercial rate during the State ordered ban of vacation rentals. It was decided that vacation rentals are still liable for the commercial rate unless they remove their VR status with the County. Tim moved to allow any customer to enter into a payment plan for up to 90 days from the date their request is submitted in writing. They will still owe the full bill and late fees can be waived at Lurlyn's discretion. Payment plans can be amended at discretion of the Board. Asia seconded and the motion passed.

NEW BUSINESS

Lurlyn reported that at the request of the owner of 11419 NE Avery the water was turned off earlier this day. Ted advised that the tenant, who is potentially squatting, called to complain that the water was off. The Board decided that a certified letter will be sent to the owner (copy to tenant) stating that clearly there is a tenant and that we are required to provide utilities until the County advises we are allowed to turn them off. The owner will be responsible for the water bill and the water will be turned back on immediately.

There was a discussion about the SDC fee and the credit of such remaining with an inactive property for a period of ten (10) years. There was no motion, but the board consensus was that the 10-year period began when the Bylaws were approved by the Board in September 2017. This 10 year applies to any property who was paying the "vacation" fee of \$10 per month at the time of the September 2017 approval.

Tim moved to hold a public hearing for 20/21 budget and Bylaw signing at the May 20 meeting. Kendra seconded and the motion passed. A notice will go in the bill, website and on the community board.

Meeting adjourned at 6:55 PM

Signed and respectfully submitted

Kendra Holloway, April 15, 2019

